

Management Board

Location: Conference Room 4B – Tŷ Hywel

Date: 2 February 2015

Time: 13.30 – 15.00

Cynulliad
Cenedlaethol
Cymru

National
Assembly for
Wales



For more information, please contact:

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Secretariat

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Agenda MB (02-15)

Opening the meeting

- 1 Introductions, apologies and declarations of interest
- 2 Communication note to staff – Kathryn Potter
- 3 Minutes of the previous meeting (19 January 2015) (Pages 1 – 6)
Management Board Minutes 19 January 2015

For Full Discussion

- 4 **Bilingual Skills Strategy and Audit** (Pages 7 – 19)
MB 02-15 Paper 1 – Bilingual skills strategy and audit
MB 02-15 Paper 1 Annex A – Bilingual Skills Strategy
MB 02-15 Paper 1 Annex B – Welsh Language skills audit

For Brief Discussion/comment by exception

- 5 **Recruitment principles** (Pages 20 – 23)
MB 02-15 Paper 2 – Recruitment Principles – draft

For information

6 Corporate Risk update (Pages 24 – 32)

MB 02-15 Paper 3 – Corporate Risk Cover Paper

MB 02-15 Paper 3 Annex A – Corporate Risk Summary

MB 02-15 Paper 3 Annex B – Corporate Risks plotted

MB 02-15 Paper 3 Annex C – ROAP form for PPM risks

MB 02-15 Paper 3 Annex D – ROAP form for telephony risks

7 Investment and Resources Board update – 26 January

Oral item

Winding up the meeting

End